

## ENGINEERING CHANGE NOTICE

Date: 04.09.10			ECN #: 623		
Project No: DA12-712	Created By: <i>TA</i>	Checked By: <i>DP</i>			
Project Name: ALTERNATE PILOT / COPILOT SEATS	Approved By: <i>TA</i> (Proj. Manager)	Approved By: <i>TA</i> (Management if reqd)	N/A		
Description of Change:  RECEIVED: TC STC SH97-38 Issue 1 FAA STC SR01007NY 99/08/02 INSTALLATION DWG. 25202 Rev. 1 DOC. CONTROL LIST A-252-DCL2 REV.2  D412-712 Rev. A					
Notification/Acceptance	Affected	Initials	Authorization		
QA	✓				
Production	✓				
Planning	✓				
Marketing	✓		<i>OK per TA</i>		
Engineering Actions	Yes	No	Responsible	To happen by:	Complete
Update Blue/Pink File	✓		KJ	04.09.12	04.09.10 <i>TA</i> <i>04.09.12</i>
Update DSI File		✓			
Update D-Part Master Binder	✓	✓	KJ	04.10.15	04.10.15 <i>TA</i>
Update Grey Project Binder	✓		KJ	04.09.12	04.09.10 <i>TA</i>
Update DEO Binder		✓			
Update Master Document List		✓			
Update Drawing Approval Record	✓				
Update Change Record Form	✓		KJ/CP	04.09.29	04.09.29 <i>TA</i>
Move Electronic File		✓			
Notify TCA of Change		✓			
Notify FAA of Change		✓			
Update QSI 021	✓		KJ	04.10.14	04.10.14 <i>TA</i>
Update QSI 036		✓			
Scan Documents	✓		KJ	04.09.12	04.09.10 <i>TA</i>
Update MIS Database	✓		KJ	04.09.12	04.09.29 <i>TA</i>
Update Access Database	✓		KJ	04.09.12	04.09.29 <i>TA</i>
Verification ARC	✓		KJ/CP	04.09.12	✓ <i>04.10.15</i>
Create/Update IPP's	✓		JLM/KJ	04.09.29	04.09.29 <i>TA</i>
Create/Update BOM's	✓		KJ	04.09.29	04.09.29 <i>TA</i>
Update Paperwork Kits in Production	✓				
Update Paperwork Kits in Stock	✓				
Notify Previous Customers	✓				
Create/Update CNC Programs	✓				
Create/Update PPP's	✓		KJ	ASAP	04.09.29 <i>TA</i>
Create/Update Tooling	✓				
Rework/Scrap Current Production	✓				
Rework/Scrap Kits in Stock?	✓				
Create/Update DXF File	✓				
Create/Update FAI sheets	✓				
Replace/Destroy Controlled Dwgs	✓				
MPP required?	✓				
Notes:					

ECN Complete: *TA*

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